

Letter of Recommendation

Internships and Special Projects • International Office

Name of applicant: _____

Your (referee's) name: _____

Your position: _____

How long have you known the applicant? _____

In what capacity have you known the applicant? _____

Please rate the applicant in the following areas:

	Excellent	Very good	Good	Fair	No opportunity to observe
1. Responsibility					
2. Motivation					
3. Maturity					
4. Adaptability					
5. Leadership ability					
6. Ability to communicate					
7. Initiative					
8. Interpersonal skills					
9. Language proficiency					
10. Other					

Please describe your personal perception of the applicant's abilities (Comments may be continued on the reverse side).

Indicate the confidence with which you would recommend the applicant for a study abroad experience:

Strongly recommend _____

Recommend _____

Recommend with reservation due to _____

Name and signature _____ Date _____

Please return this reference to the student, in a sealed signed envelope.